

United States Bankruptcy Court  
District of New Hampshire

# PUBLIC NOTICE

## 10-02

FROM: George A. Vannah, Clerk

SUBJECT: Court Hearings Calendar System

DATE: July 16, 2010

Effective Monday, July 19, 2010, the Court will begin to utilize a new hearing calendaring system known as Chambers Automation Program ("CHAP"). This notice is intended to make electronic filers aware of how this change will affect them when filing documents that require a hearing.

### **Motions/Documents Requiring a Hearing**

When you reach the Hearing Information screen during the document filing process, a list of hearings scheduled in CHAP for that case will appear in a drop-down box. The list will include the hearing date and time that you obtained from the Courtroom Deputy along with the name of the document set for hearing and your name (as the attorney who is filing the document). Select *only* the date and time with your name listed. This will populate the date/time/location boxes with the correct information.

### **Self-Scheduling Motions for Relief and Certain Motions to Avoid Lien Under §522(f)**

Hearing dates for a Motion for Relief or a Motion to Avoid Lien Under §522(f) are located on the Hearing Information page of the Court's web site. When filing the motion, the hearing date from our web site will appear as a preset hearing in the drop-down box on the Hearing Information screen. No name will be listed. Choose the date listed that matches the date on the web site to populate the remaining boxes on the page with the correct date/time and location.

## **Chapter 13 Confirmation Hearings**

When the Hearing Information screen appears during the filing of the Chapter 13 Plan, select the preset hearing date in the drop-down box that matches the confirmation hearing date listed on the Notice of Chapter 13 Bankruptcy Case, Meeting of Creditors, & Deadlines. The Court prefers the notice of confirmation hearing (Local Bankruptcy Form 3015-1B) be filed as an attachment to the Chapter 13 Plan. If that notice of confirmation hearing is filed separately, be sure to select the correct preset hearing date.

Questions regarding these new procedures can be directed to the Courtroom Deputies at 603-222-2685 for Judge Vaughn cases; 603-222-2640 for Judge Deasy cases; or to the CM/ECF Help Desk at 1-866-252-6323.