Register for New PACER Account

User needs an Individual PACER Account

STEP	ACTION
1	Navigate to <u>www.pacer.gov</u>
2	Select REGISTER.
3	Select PACER – Case Search Only REGISTER PACER - Case Search Only Attorney Filers Non-Attorney Filers Appellate Filers (Longery)
4	Select Register for PACER Account Now. Register for a PACER Account Now

STEP	ACTION		
5	Complete the PACER – Case Search Only Registration for PACER recommends Attorneys select Attorney as the User Type; other users should select Individual as the User Type. Then select NEXT .		
	FEDERAL GOVERNMENT FEDERAL JUDICIARY STATE OR LOCAL GOVERNMENT ************************************		
6	 NOTE: If you work for a government agency, make the apprished of the Government Accounts category. Create a Username and Password. Select Securation Select Next when finished. 		
	User Information		
	* Required Information Generate Username Check Username Available		
	Generate Username Check Username Available Username * Your password must be 8 and contain at least one lo uppercase letter, and one the strength meter to ensi- complex enough. It must p check based on a passwo Password * NOTE: You cannot use yo noTE: You cannot use yo noTE: You cannot use yo	wercase letter, one special character. Use re your password is ass a complexity id dictionary. ur first name, last	
	password, nor can it conta three times in a row,	in the same character	
	Select a Question		
	Security Answer 1 * Security Question 2 * Select a Question		
	Security Answer 2 *		
	Next Back Reset Cancel		

STEP	ACTION		
7	Enter the payment information to be saved. This screen is optional.		
	Providing a credit card is optional. If you would like to register without providing a credit card, click Next below without entering any information on this screen. For instant access to PACER, we will validate the credit card information you provide here. There is no registration charge; however, the credit card will be charged quarterly for any fees incurred. If you submit your registration request without providing credit card information, you will receive an activation code by U.S. mail in 7-10 business days.		
8	Confirm you have read the policies and procedures.		
Your account has been created!			
 Once the court goes live on NextGen CM/ECF, you will link your new PACER account to your CM/ECF filing account. 			
You will then use your PACER username and password to access			
CM/ECF for courts who have upgraded to NextGen.			