

## **AO 9037-1 Redaction of Personal Identifiers**

*(a) Compliance with Bankruptcy Rule 9037.* All documents filed with the court shall comply with Bankruptcy Rule 9037. The responsibility for redacting personal identifiers rests solely with the filing party.

*(b) Motion to Redact Personal Identifiers.* Notwithstanding the requirements of Bankruptcy Rule 9037, a party seeking to redact personal identifiers from a document or a proof of claim, already filed with the court, shall file a motion to redact the personal identifiers accompanied by a proposed order in the form of *LBF 9037-1*. The motion shall identify the individual whose personal identifiers have been exposed and shall comply with the provisions of Bankruptcy Rule 9037(h).

*(c) Filing Motions to Reopen in Closed Cases.* The granting of a motion to redact in a closed case is ministerial in nature and does not impact the administration of the case. For that reason, a party seeking redaction in a closed case does not need to file a motion to reopen the case, and no fee for reopening shall be collected by the clerk.

*(d) Redaction Fee.* In accordance with the provisions of the Bankruptcy Court Miscellaneous Fee Schedule, the party filing a motion to redact personal identifiers from a document or proof of claim must pay a fee for filing such motion to redact.

### *Cross-References:*

- *LBR 5005-4 (Electronic Filing)*
- *LBF 9037-1 (Order Granting Motion to Redact)*

## **IBR 1007-1<sup>1</sup> Lists, Schedules, Statements, and Other Documents; Time Limits; Expiration of Temporary Means Testing Exclusion**

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*(b) Schedules, Statements, and Other Documents Required.*

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(4) Unless either: (A) § 707(b)(2)(D)(i) applies, or (B) § 707(b)(2)(D)(ii) applies and the exclusion from means testing granted therein extends beyond the period specified by Rule 1017(e), an individual debtor in a chapter 7 case shall file a statement of current monthly income prepared as prescribed by the appropriate Official Form, and, if the current monthly income exceeds the median family income for the applicable state and household size, the information, including calculations, required by § 707(b), prepared as prescribed by the appropriate Official Form.

\* \* \* \* \*

*(c) Time Limits.* In a voluntary case, the schedules, statements, and other documents required by subdivision (b)(1), (4), (5), and (6) shall be filed with the petition or within fourteen (14) days thereafter, except as otherwise provided in subdivisions (d), (e), (f), (h), and (n) of this rule. In an involuntary case, the schedules, statements, and other documents required by subdivision (b)(1) shall be filed by the debtor within fourteen (14) days of the entry of the order for relief. In a voluntary case, the documents required by paragraphs (A), (C), and (D) of subdivision (b)(3) shall be filed with the petition. Unless the court orders otherwise, a debtor who has filed a statement under subdivision (b)(3)(B), shall file the documents required by subdivision (b)(3)(A) within fourteen (14) days of the order for relief. In a chapter 7 case, the debtor shall file the statement required by subdivision (b)(7) within sixty (60) days after the first date set for the meeting of creditors under § 341 of the Code, and in a chapter 11 or 13 case no later than the date when the last payment was made by the debtor as required by the plan or the filing of a motion for a discharge under § 1141(d)(5)(B) or § 1328(b) of the Code. The court may, at any time and in its discretion, enlarge the time to file the statement required by subdivision (b)(7). The debtor shall file the statement required by subdivision (b)(8) no earlier than the date of the last payment made under the plan or the date of the filing of a motion for a discharge under §§ 1141(d)(5)(B), 1228(b), or 1328(b) of the Code. Lists, schedules, statements, and other documents filed prior to the conversion of a case to another chapter shall be deemed filed in the converted case unless the court directs otherwise. Except as provided in § 1116(3), any extension of time to file schedules, statements, and other documents required under this rule may be granted only on motion for cause shown and on notice to the United States Trustee, any committee elected under § 705 or appointed under § 1102 of the Code, trustee, examiner, or other party as the court may direct. Notice of an extension shall be given to the United States Trustee and to any committee, trustee, or other party as the court may direct.

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*(n) Time Limits For, and Notice To, Debtors Temporarily Excluded from Means Testing.*

(1) An individual debtor who is temporarily excluded from means testing pursuant to § 707(b)(2)(D)(ii) of the Code shall file any statement and calculations required by subdivision (b)(4) no later than fourteen (14) days after the expiration of the temporary exclusion if the

expiration occurs within the time specified by Rule 1017(e) for filing a motion pursuant to § 707(b)(2).

- (2) If the temporary exclusion from means testing under § 707(b)(2)(D)(ii) terminates due to the circumstances specified in subdivision (n)(1), and if the debtor has not previously filed a statement and calculations required by subdivision (b)(4), the clerk shall promptly notify the debtor that the required statement and calculations must be filed within the time specified in subdivision (n)(1).

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<sup>1</sup> Interim Rule 1007-1 has been adopted by the bankruptcy courts to implement the National Guard and Reservists Debt Relief Act of 2008, Public Law No. 110-438, as amended by Public Law No. 114-107 and Public Law No. 116-53. The amended Act, which provides a temporary exclusion from the application of the means test for certain members of the National Guard and reserve components of the Armed Forces, applies to bankruptcy cases commenced in the 15-year period beginning December 19, 2008.

UNITED STATES BANKRUPTCY COURT  
DISTRICT OF NEW HAMPSHIRE

In re:

\_\_\_\_\_  
Debtor

Bk. No. \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
Chapter \_\_\_\_\_

**NOTICE TO ADDED CREDITORS**

A bankruptcy case concerning the debtor(s) listed above was filed on \_\_\_\_\_. On \_\_\_\_\_, the schedule or list of creditors filed by the debtor(s) was amended to include your name.

Among the documents attached to this notice is the Notice of Chapter \_\_\_ Bankruptcy Case provided to all creditors upon the filing of this case. The Notice of Chapter \_\_\_ Bankruptcy case has important information about the case for creditors, including information about the meeting of creditors and deadlines. Read both pages carefully. Because you were added as a creditor after the commencement of this case, the meeting of creditors may have been held, and deadlines listed may be close or have already expired. The deadlines applicable to you are listed below.

1. Claims.

- This is a no asset case. It is unnecessary to file a claim now. If it is determined there are assets to distribute, creditors will receive a notice setting a deadline to file claims.
- or
- This is an asset case. The deadline to file a proof of claim is \_\_\_\_\_.<sup>1</sup> A proof of claim form may be obtained at [www.uscourts.gov](http://www.uscourts.gov) or on the court's web site at [www.nhb.uscourts.gov](http://www.nhb.uscourts.gov).

2. Discharge. The deadline for filing a complaint objecting to the discharge of the debtor(s) and/or to have a debt declared non-dischargeable is \_\_\_\_\_.<sup>2</sup>

3. Exemptions. The deadline to object to an exemption in property claimed by the debtor(s) is \_\_\_\_\_.<sup>3</sup>

Any documents must be filed by the above-stated deadlines with the Clerk, United States Bankruptcy Court, Warren B. Rudman U.S. Courthouse, 55 Pleasant Street, Room 200, Concord, NH 03301.

Date: \_\_\_\_\_

\_\_\_\_\_  
Attorney or *Pro se* Debtor Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Tel. No.

<sup>1</sup> If the meeting of creditors has been held, extend the deadline seventy (70) days from the date of the amendment for the added creditor or the existing bar date established by the Court, whichever is later. Otherwise, enter the date from the Notice of Bankruptcy Case.

<sup>2</sup> If the meeting of creditors has been held, extend the deadline sixty (60) days from the date of the amendment for the added creditor in Chapter 7, 12, 13, or 11 personal bankruptcy cases only. Otherwise, enter the date from the Notice of Bankruptcy Case. Not applicable to business cases.

<sup>3</sup> If the meeting of creditors has been held, extend the deadline thirty (30) days from the date of the amendment for the added creditor in Chapter 7, 12, 13, or 11 personal bankruptcy cases only. Otherwise, enter the date from the Notice of Bankruptcy Case. Not applicable to business cases.

UNITED STATES BANKRUPTCY COURT  
DISTRICT OF NEW HAMPSHIRE

In re:

\_\_\_\_\_  
Debtor

Bk. No. \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
Chapter \_\_\_\_\_

**ORDER GRANTING MOTION TO REDACT**

A Motion to Redact (the "Motion") was filed by \_\_\_\_\_ (the "Movant") requesting that a document containing personal identifiers (Doc. No. \_\_ or POC \_\_) be stricken from the docket and/or the claims register in this case pursuant to Bankruptcy Rule 9037.

1. The Motion is granted.
2. The clerk shall docket the proposed redacted document filed with the Motion.

ENTERED at Concord, New Hampshire.

Date: \_\_\_\_\_

\_\_\_\_\_  
Bankruptcy Judge

[Note: Leave the date line and signature line blank for completion by the court.]