Hardware/Software FAQ's

1. What hardware/software is required on the attorneys' end to use CM/ECF?

2. Do I need any specific computer skills?

3. What is Adobe Acrobat?

4. What Windows based petition preparation software should I use?

1. What hardware/software is required on the attorneys' end to use CM/ECF?

 Answer: Attorneys will need the following hardware and software to electronically file, view and retrieve documents in the electronic filing system:

- A personal computer running a standard platform such as Windows 95, 98, 2000, NT, XP or Macintosh which has 65MB of RAM or better.
- Access to the Internet.   If you are using a modem to connect to your Internet service provided, we recommend one with a speed of at least 56k.
- Netscape Navigator version 4.6x or 4.7x or Internet Explorer 5.x or higher. **DO NOT USE** America On Line's browser.
- Adobe Acrobat software to convert documents from a word processor format to portable document format (PDF). Adobe Acrobat 4.0 and 5.0 adequately meet the CM/ECF filing requirements. Versions of WordPerfect greater than 9 have PDF software exchanges built into their programs, however the Adobe software creates the cleanest conversions with the smallest file size.
- A word processing application such as Windows-based versions of WordPerfect and Word.
- A scanner to image document that are not in your word processing system.
- An e-mail application and a valid e-mail account. (5/15/03)

2. Do I need any specific computer skills?

Answer: You should be familiar with the following:

- Using the forward and back buttons on an Internet Browser
- Attach a file within a web browser
- Read a document in PDF using Adobe Acrobat
- Convert a word processing document into PDF
- Download files
- Using hyper links (5/15/03)

3. What is Adobe Acrobat?

 Answer: Adobe Acrobat is commercial software which allows you to convert your documents to PDF (portable document format). All documents filed in CM/ECF must be in PDF.   (5/15/03)

4. What Windows based petition preparation software should I use?

Answer: The court does not recommend or endorse any particular software vendor. Listed below are a number of vendors who have modified their software to allow for automatic case upload from their application into CM/ECF.

Bankruptcy Vendor/Software	Phone Number	Web site
Best Case Solutions, Inc. / Best Case Bankruptcy	800-492-8037	www.bestcase.com
Bktools.com/bktools	n/a admin@bktools.com	www.bktools.com
Cerenade Inc. / Bankruptcy Esq.	866-423-7362	www.cerenade.com
Cornerstone Computer Group Inc./ Bankruptcy Plus	800-397-8238	www.cornerstone-computer.com
EZ Filing Inc./ EZ Filing	800-998-2424	www.ezfiling.com
Seaview Software/ Fresh$tart$even	800-773-9373	www.freshstart.com
LegalPRO Systems, Inc./ BankruptcyPRO	800-887-0939	www.legal-pro.com
Matthew Bender / Collier Top Form	800-227-4908	www.bender.com
New Hope Software, Inc./ Bankruptcy 2003	800-532-7114	www.bankruptcysoftware.com
Puritas Springs Software/ WBank	330-278-3252	www.puritas-springs.com
West-Speciality Software/ Chapter 7....13	800-328-4880	www.westgroup.com

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