

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF NEW HAMPSHIRE**

TERM LAW CLERK POSITION

The United States Bankruptcy Court for the District of New Hampshire is accepting applications for a term law clerk position in Concord, New Hampshire. Employment will commence on or about October 1, 2020 and is anticipated to last through September 2022.

- Qualifications:** J.D. with bar membership.
Top 25% of class, over one year as practicing attorney, or prior law clerk experience for a bankruptcy judge.
Background in commercial and bankruptcy law preferred.
Excellent research and writing skills, attention to detail.
Ability to balance the demands of varying workload responsibilities and deadlines.
- Duties:** Review routine and complicated legal pleadings; prepare legal memoranda; attend trials and hearings; assist in drafting opinions.
- Salary:** \$71,274 to \$101,585 on annual basis depending on experience and qualifications. Quoted salary range is for fiscal year 2020 and includes a 29.11% locality pay differential.
- Benefits:** The term law clerk will be subject to Social Security deductions and will be eligible for health, dental, vision, and life insurance coverage, and participation in judicial supplemental benefit program. The term law clerk will not be eligible to participate in the retirement system or Thrift Savings Plan.
- How to Apply:** Applicants should submit a cover letter, resume, references, and writing sample to the Honorable Bruce A. Harwood, United States Bankruptcy Court, District of New Hampshire, Warren B. Rudman U.S. Courthouse, 55 Pleasant Street, Room 200, Concord, New Hampshire 03301 via mail, or online using the Online System for Clerkship Application and Review at <https://oscar.uscourts.gov>.
- Deadline:** Applications must be received on or before May 29, 2020.
- Other:** Applicants deemed most qualified will be invited to participate in a personal interview, which may take place telephonically or via video depending upon pandemic-related restrictions. Applicants cannot be reimbursed for travel expenses. The selected applicant will be subject to a background investigation by law enforcement agencies. Applicants must be a United States citizen or lawful permanent resident seeking citizenship.

- AN EQUAL OPPORTUNITY EMPLOYER -