

UNITED STATES BANKRUPTCY COURT  
DISTRICT OF NEW HAMPSHIRE

In re:

\_\_\_\_\_,  
Debtor

Case No. \_\_\_\_\_-\_\_\_\_\_ -  
Chapter \_\_\_\_\_

**WORKSHEET COMPLETED BY THE MORTGAGEE/SERVICER IN SUPPORT OF MOTION  
FOR RELIEF FROM STAY INVOLVING RESIDENTIAL REAL PROPERTY**

I, [insert the name of movant or, if movant is a business entity other than an individual, the name and representative capacity of the person signing this worksheet on behalf of such entity and the name of the entity], do hereby declare:

**BACKGROUND INFORMATION**

1.	Address or general description of the real property that is the subject of this motion	
2.	Name and address of original mortgagee	
3.	Dates of the note and mortgage	
4.	If movant is different from the original mortgagee, the status of movant (e.g., holder, assignee, or servicing agent)	
5.	Current address of movant	
6.	Postpetition payment address of movant if different from address in paragraph 5 above	
7.	Brief statement of movant's standing (e.g., first mortgagee, second mortgagee, assignee, servicing agent)	

**DEBT/VALUE REPRESENTATIONS**

8.	Total indebtedness of debtor to movant at the time of filing the motion. This amount may not be relied upon as a "payoff" quotation.	\$
9.	Movant's estimated market value of the real property	\$
10.	Source of estimated valuation	

**STATUS OF DEBT AS OF THE PETITION DATE (CH. 13) OR  
MOTION FOR RELIEF FILING DATE (CH. 7)**

11.	Total prepetition indebtedness of debtor to movant as of petition filing date (ch. 13) OR total contractual debt owed (ch. 7)	\$
A.	Amount of principal	\$
B.	Amount of interest	\$
C.	Amount of escrow (taxes and insurance)	\$
D.	Amount of forced placed insurance	\$
E.	Amount of attorney's fees incurred prepetition that have been or will be charged to the debtor	\$
F.	Amount of prepetition late fees, if any, billed to debtor	\$
G.	Itemize any additional prepetition fees or costs charged to the debtor's account and not listed above, including inspection fees, valuation fees, real estate taxes, etc. A separate exhibit may be attached to this worksheet. If so, it is marked Exhibit _____.	A. \$ B. \$ C. \$ D. \$
12.	Number of payments in arrears on the petition date	
13.	Total amount of prepetition arrearage	\$
14.	Contractual interest rate. If interest rate is (or was) adjustable, please list the rate(s) and date(s) the rate(s) was/were in effect. A separate exhibit may be attached to this worksheet. If so, it is marked Exhibit _____.	

**STATUS OF DEFAULT AS OF \_\_\_\_\_**

15.	Amount of monthly payment (including principal, interest, and escrow)	\$
16.	Date last payment was received _____	
17.	Alleged number of postpetition or contractual payments due postpetition from filing of petition through payment due on _____	
18.	Number of payments in arrears as of above date	
19.	Please list below all contractual payments due and all payments made since date of filing:	

Payments Due Since Date of Filing												
Date Due	Amount Due											
Payments Made Since Date of Filing												
Date Received	Amount Paid											
20.	Amount of movant's attorney's fees charged or to be charged to the debtor for the preparation, filing, and prosecution of this motion	\$										
21.	Amount of filing fee for this motion	\$										
22.	Itemize amount and date of charge for any additional postpetition or contractual fees or costs charged or to be charged to the debtor's account and not listed above, including inspection fees, valuation fees, insurance, real estate taxes, attorney's fees, etc. A separate exhibit may be attached to this worksheet. If so, it is marked Exhibit _____.	<table border="1"> <thead> <tr> <th>Amount</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>A. \$</td> <td></td> </tr> <tr> <td>B. \$</td> <td></td> </tr> <tr> <td>C. \$</td> <td></td> </tr> <tr> <td>D. \$</td> <td></td> </tr> </tbody> </table>	Amount	Date	A. \$		B. \$		C. \$		D. \$	
Amount	Date											
A. \$												
B. \$												
C. \$												
D. \$												
23.	Sum held in suspense by movant in connection with this contract, if applicable	Credit of \$										
24.	Total amount of postpetition or contractual arrearage	\$										

#### **REQUIRED ATTACHMENTS**

The following documents are attached to this worksheet in support of the motion and marked as exhibits:

- (1) Copies of documents showing movant's interest in the subject property (e.g., a complete and legible copy of the promissory note or other debt instrument together with a complete and legible copy of the mortgage and any assignment in the chain from the original mortgagee to the movant), which are marked as Exhibits \_\_\_\_\_.
- (2) Copies of documents showing proof of standing to bring this motion for relief if different than the above, which are marked as Exhibits \_\_\_\_\_.

## **CERTIFICATION FOR BUSINESS RECORDS**

The information provided in this worksheet and/or any exhibits attached to this worksheet (other than the transactional documents attached as required by paragraphs (1) and (2) immediately above) is derived from records that (a) were made at or near the time of the occurrence of the matters set forth by, or from information transmitted by, a person with knowledge of those matters; (b) were kept in the course of the regularly conducted activity; and (c) were made by the regularly conducted activity as a regular practice.

Further, the copies of any transactional documents attached to this worksheet or motion, as required by paragraphs (1) and (2) immediately above, are true and accurate copies of the original documents.

### **DECLARATION**

I, [insert name and title], of [insert name of movant], hereby declare pursuant to 28 U.S.C. § 1746 under penalty of perjury that the foregoing is true and correct based on personal knowledge of the movant's books and business records.

Executed at [insert city/town], [insert state] on this [insert day] day of [insert month], [insert year].

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Signature

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Print Name

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Title

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Movant  
Address

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## REPRESENTATIONS REGARDING OTHER LIENS ATTACHING TO THE PROPERTY

I, [insert name of movant or movant's attorney], do hereby declare:

Names of Senior Lienholder	Amount Due	Source of Information (e.g., debtor's schedules, public records, other)
	\$	
	\$	
	\$	
Movant's lien	\$	
Names of Junior Lienholder	Amount Due	Source of Information (e.g., debtor's schedules, public records, other)
	\$	
	\$	
	\$	

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Movant  
Address \_\_\_\_\_