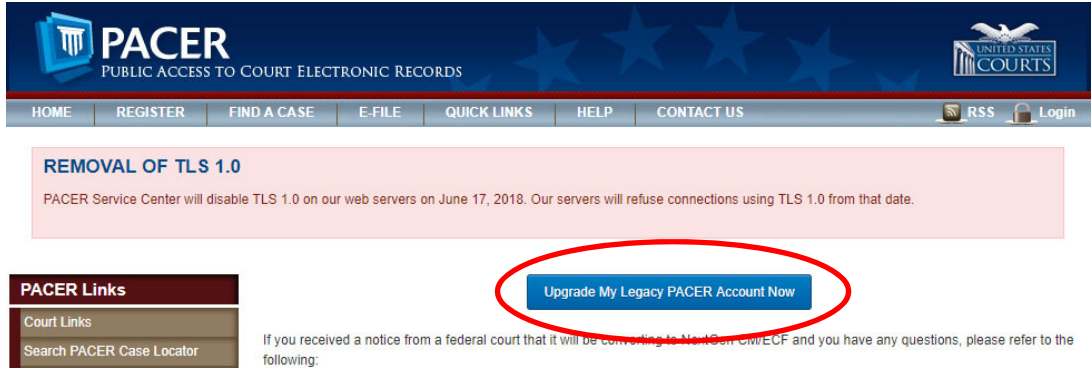
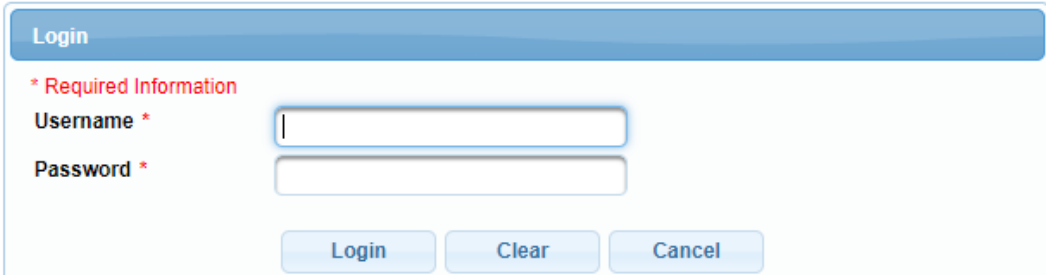
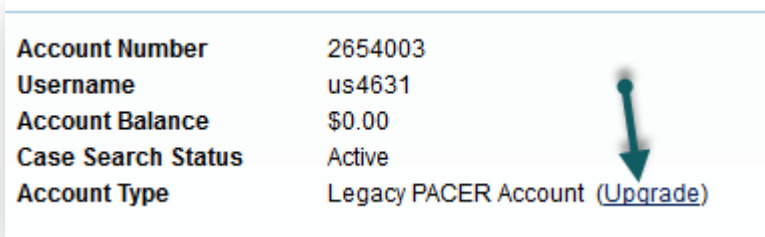
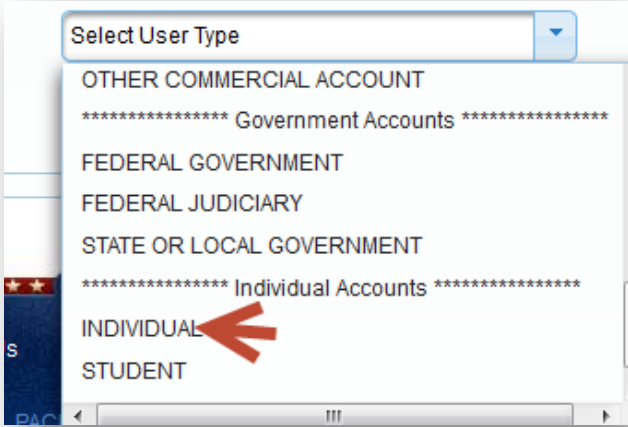



Upgrade Your PACER Account

User has an Individual PACER account which needs to be upgraded.

STEP	ACTION
1	Got to http://www.pacer.gov/nextgen/
2	<p>Select Manage My Account.</p>  <p>The screenshot shows the PACER website header with the logo and navigation links. A red box highlights the 'Upgrade My Legacy PACER Account Now' button. Below the button, there is a section for 'PACER Links' and a note about the removal of TLS 1.0.</p>
3	<p>Login using your current PACER Username and Password.</p> <p>MANAGE MY ACCOUNT</p> <p>Enter your PACER credentials to update personal information, register to e-file, make an online payment, or to perform other account maintenance functions.</p>  <p>The screenshot shows the 'MANAGE MY ACCOUNT' login form. It includes a 'Login' header, a red asterisk indicating required information, and input fields for 'Username' and 'Password'. Below the fields are 'Login', 'Clear', and 'Cancel' buttons.</p>

STEP	ACTION
4	<p>The account type below is listed as Legacy account (created prior to August 11, 2014). Select Upgrade Link.</p> 
5	<p>Update and/or complete the required information. Click Submit when finished.</p> <p>In the Person tab, select the user type that best describes your situation. Government agency workers, check with your employer as to how you complete your registration.</p> 
6	<p>Create a User Name, Password (using the guidelines in the pop-up box), select and answer the security questions then click NEXT.</p>
7	<p>Click Upgrade Complete button. Your account is upgraded.</p>

STEP	ACTION										
	<p>After login, select Manage My Account. The account type now displays Upgraded PACER Account.</p> <div data-bbox="381 407 1193 665"> <table> <tr> <td>Account Number</td><td>7030383</td></tr> <tr> <td>Username</td><td>Njbtosterone</td></tr> <tr> <td>Account Balance</td><td>\$0.00</td></tr> <tr> <td>Case Search Status</td><td>Active</td></tr> <tr> <td>Account Type</td><td>Upgraded PACER Account</td></tr> </table>  </div> <p>Your account has been upgraded!</p> <ul style="list-style-type: none"> • You will still need to access CM/ECF using your current CM/ECF login prior to Go-Live. • Once the court goes live on NextGen CM/ECF, you will link your new PACER account to your CM/ECF filing account. • You will then use your PACER username and password to access CM/ECF for courts who have upgraded to NextGen. 	Account Number	7030383	Username	Njbtosterone	Account Balance	\$0.00	Case Search Status	Active	Account Type	Upgraded PACER Account
Account Number	7030383										
Username	Njbtosterone										
Account Balance	\$0.00										
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