

## **AO 1007-2 Lists, Schedules and Statements**

- (a) *Form.* All schedules and statements shall conform substantially to the most recent version of the Official Bankruptcy Forms. In individual cases, Schedules A/B through J must be filed. In all other cases, Schedules A/B and D through H must be filed.
- (b) *Filing of Schedules and Statements.* Schedules and statements must be filed as one pdf document and collated in the following sequence:
- (1) Petition.
  - (2) Statement of Financial Affairs.
  - (3) Schedules A/B through J.
  - (4) Applicable version(s) of Official Bankruptcy Forms B 122A, B, or C, including the Means Test Calculation and Calculation of Your Disposable Income, if appropriate.
  - (5) Summary of Assets and Liabilities.
  - (6) Declaration About Schedules.
  - (7) Disclosure of Compensation of Attorney for Debtor Pursuant to Bankruptcy Rule 2016(b).
  - (8) Statement of Intention for Individuals Filing Under Chapter 7, if appropriate.
  - (9) List of Creditors Who Have the 20 Largest Unsecured Claims and Are Not Insiders in Chapter 9 or 11 Cases, if appropriate.
  - (10) Verification of Creditor Mailing List with list of creditors in matrix format attached.
- (c) *Statement About Your Social Security Number.* An individual debtor is required to file, at the time of filing the petition, the Statement About Your Social Security Number on Official Bankruptcy Form B 121. To keep the social security number private, it must be filed separately using the event “Statement re: Social Security Number – Form 121” in CM/ECF which will cause this information to be restricted to the public.
- (d) *Certificate of Credit Counseling.* An individual debtor under chapter 7, 11, 12 or 13, in addition to indicating on the petition that credit counseling has been obtained, shall file a separate certification from an approved credit counseling agency indicating that said credit counseling has been completed.

(e) *Failure to Timely File Schedules.* If the debtor fails to file all schedules and statements required by Bankruptcy Rule 1007, and no extension of time has been requested or granted, the court may issue an order to show cause or notice why the case should not be dismissed, unless the provisions of 11 U.S.C. § 521(i) apply, in which event the case may be dismissed in accordance with *LBR 1007-8*.